Corporate Bulk File Upload - Electronic Data Exchange User Manual Oracle Banking Digital Experience Patchset Release 21.1.4.0.0

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Corporate File Upload User Manual February 2022

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1. Preface

1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2 **Documentation Accessibility**

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

1.3 Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit

http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info or visit

http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs if you are hearing impaired.

1.4 Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the User Manual.

Introduction provides brief information on the overall functionality covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Screenshots of the transaction
- The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.
- Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure. If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

1.5 Related Information Sources

For more information on Oracle Banking Digital Experience Patchset Release 21.1.4.0.0, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals



2. Oracle Banking Electronic Data Exchange for Corporates Integration Matrix

	File Level Approval	Record Level Approval
File Upload for Oracle Banking Electronic Data Exchange for Corporates	~	~

Home



3. Host – To – Host File Inquiry

Corporates often look forward for an option to make multiple transactions and multiple maintenances quickly and conveniently through a single file upload typically for processing the salary of the corporate staff, for making the vendor payments or even for managing their Virtual Accounts or creating invoices on buyers through uploading a file.

Salary payments, fund transfers, vendor payments are a few examples of financial transactions that can be supported through bulk file upload. Similarly upload of multiple payee creation records is an example of a non-financial file upload.

Note: The host - to - host file inquiry facilitates viewing of the Bulk files uploaded via Oracle Banking Electronic Data Exchange for Corporates.

3.1 Host -To - Host File inquiry

Using this option, the user can view the files uploaded by the corporate using Oracle Banking Electronics Data Exchange (OBEDX) application (only those files that the user has access to) and their status, On OBDX platform.

- The search can be filtered on various parameters like status and file reference ID.
- The user can track the status of the file.
- The user can track file history and check Individual record details.

How to reach here:

Corporate Dashboard > Toggle Menu > File Upload > Host-to-Host File Inquiry OR Corporate Dashboard > Quick Links > Host-to-Host File Inquiry

3.1.1 Host-to-Host Files Inquiry – Search Filters

On accessing 'Host-to-Host File Inquiry' option from the menu, user will be navigated to search screen which display various filter criteria to search and view the uploaded file with their respective status.

Using this corporate users can search and view the Host-to-Host files that are uploaded under a corporate with the file identifier, date range, transaction type, transaction reference ID and view the record details under the same.

User can choose to view the details of the file by clicking on the File Reference ID or can even choose to search the files uploaded on previous days clicking search filters.

User is expected to provide at least two search parameters to get the better result.

To search and view the Host-to-Host files

1. Enter any two-search criteria in the search section.



 Click Search. The search results appear on the Host-to-Host Files Inquiry screen based on the search parameters. OR

Click **Clear** to reset the search criteria. OR

Click **Cancel** to close the search panel.

Host-to-Host Files Inquiry – Search

						٨	Approver 🗸	ATM/Branch	English 🗸
Ξ	futura bank Search		Q			Ĵ	Welcome, n Last login 26 Nor	utChecker nutCh / 07:21 PM	ecker 🗸
	Host to Host File Inq	uiry							
	File Identifier	edxdom-edxdoi	m v						
	Transaction Type	Domestic	~	File Name					
	File Reference ID			File Status	Select File Status		~		
	From Date	01 Nov 2021		To Date	27 Nov 2021		(****) ***		
	Search								
	Upload Details 🗸 🗸	Type 🗸	File Identifier 🗸 🗸	File Name 🗸 🗸		File Reference	e ID 🗸	File Status 🛛 🗸	
	08 Nov 2021 07:06 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_2	0211108000003	76		Processing In P	rogress
	08 Nov 2021 07:08 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_2	0211108000004	77		Error	
	08 Nov 2021 07:12 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_2	0211108000005	78		Processing In P	rogress
	08 Nov 2021 07:29 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_2	0211108000006	79		Approved	
	08 Nov 2021 07:45 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_2	0211108000007	80		Uploaded	
	08 Nov 2021 08:20 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_2	0211108000008	81		Rejected	
	08 Nov 2021 08:39 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_2	0211108000009	82		Approved	
	09 Nov 2021 06:51 PM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_2	0211111000000	102		Uploaded	
	09 Nov 2021 07:37 PM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_2	0211111000001	103		Approved	
	10 Nov 2021 01:00 AM	Domestic	EDX Domestic-edxdom	Mic_PAIN001V6_Domestic_2	0211111000002	104		Verified	
	Page 1 of 9 Cancel File Status Uploaded : File has been Processing in Progress : Processed with Excepti Verified : File has been p	(1-10 of 90 items uploaded and fil File is pending fo ns : File is proce: re-processed and) IC (1 2 3 4 ereference number is generate In liquidation. Error : File F seed but some of the records ar I authorization checks are done	5 9 → 31 d. Approved : File has been as been pre-processed and con e in error. (limit + account access check).	i approved. Rejected ains error. Processed	: File has been I : File is liquida	rejected. ated.		
		Copyright	© 2006, 2020, Oracle and/or it	s affiliates. All rights reserved. S	ecurityInformation Terms a	nd Conditions			

Field Description

Field Name	Description
Search	
File Identifier	File identifier created earlier in order to identify the Host-to-Host File.



Field Name	Description			
Transaction Type	Search with the transaction type associated with the file.			
File Name	Search with the file name of the uploaded file.			
File Reference ID	Search with the file reference number, which was generated while uploading the file.			
File Status	Search with the status of the file uploads.			
	Uploaded			
	Approved			
	Rejected			
	Processing In Progress			
	• Error			
	Processed			
	Processed with Exceptions			
	Verified			
	Expired			
From Date	From Date, to search for an uploaded file, in the specified date range			
To Date	To Date, to search for an uploaded file, in the specified date range.			
Search Results				
Upload Details	Displays the file upload date and time.			
Туре	Displays the transaction type of file uploaded			
File Identifier	Displays the file identifier selected while uploading the Host-o-Host file.			
File Name	Displays the name of the Host-o-Host file.			
File Reference ID	Displays the file reference number generated after the file wa uploaded.			



Field Name	Description
File Status	Displays the status of the uploaded file.
	The file status could be:
	 Uploaded: File Uploaded and file reference number is generated.
	 Verified: File has been pre-processed and authorization checks done (limit + account access check). File is now Pending Approval.
	 Error: File has been pre-processed and contains error. The end of the life cycle of the file (File Level).
	 Processing in Progress: File is not yet liquidated.
	 Rejected: File has been rejected (File level). The end of the life cycle of the file.
	 Approved: File has been fully approved.
	Processed: File is completely liquidated.
	 Processed with exception: File is partially liquidated – i.e. while some records are processed, others are not.
	Expired: File has expired.

3 Details screen appears.

OR

Click against a specific file upload record to delete the record. A delete icon will be shown against a record, only when if a record is of a future date and is fully approved.

3.1.2 Host-to-Host Files Inquiry – File Details

On clicking on the File Reference ID on the summary page, following screen is displayed to the user. Screen displays the basic file details like name, status, reference id etc. along with the file journey.

File details section also shows the records of the file in a summarized view along with respective status of each record.

User can also choose to view the record details by clicking on the link available on each record. User gets directed to the screen, which shows the individual record details along with the file details using which the record was uploaded. Each record details is specific to the transaction type which user is inquiring.

To view the Host-to-Host file details:

- 1. Navigate to the Host-to-Host Files Inquiry screen.
- 2. Enter any two-search criteria in the search section, and click **Search**. The search results appear on the Host-to-Host Files Inquiry screen based on the search parameters.



3. Click the **File Reference ID** link to view the details. The **Host-to-Host Files Inquiry - File Details** screen appears.

					Approver 🗸	ATM/Branch	CIIBIIS
futura bank Search	Q			Ļ	Welcome, n Last login 27 No	utChecker nutCl v 12:47 PM	hecker
Host to Host File Inqu	uiry						
File Details							
File Name	Mic_PAIN001V6_Domestic_2	0211111000026 Transaction Ty	ype	Domes	tic		
File Reference ID		Number of Re	cords	4			
File Status	Approved	Transaction Re	eference ID				
File Workflow							
(1)	2	3		4)		- (5)	
Uploaded	Verified	Approved	Processing	g In Progress	F	Processed	
The Summary							
							Q
🗌 Reference No. 🗸	Value Date 🗸 Debit Account No 🗸	✓ Amount ∨ Cre	edit Account Details 🗸 🗸	Type 🗸	Record Status	 ✓ Action 	Q ~
 □ Reference No. ∨ □ 86709 	Value Date Debit Account No 12 Nov 2021 00000065	✓ Amount ✓ Cre GBP500,000.00 Da	edit Account Details 🗸 🗸 vid Warner 987654321	Type 🗸	Record Status Approved	 ✓ Action 	~
 Reference No. ✓ 86709 86199 	Value Date Debit Account No 12 Nov 2021 00000065 12 Nov 2021 00000065	 Amount ∨ GBP500,000.00 GBP500,000.00 Tim ACC 	edit Account Details 🗸 vid Warner 987054321 n Southee 123450789	Type V Domestic Domestic	Record Status Approved Approved	 Action - - 	Q ~
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■ Reference No. ▼ ■ 86709 ■ 86709 ■ 86509 ■ 85689 ■ 85779	Value Date Debit Account No 12 Nov 2021 00000065	Amount ∨ Creation GBP500,000.00 Date GBP500,000.00 Tim GBP500,000.00 Tim GBP50,000.00 Mate GBP50,000.00 Arc GBP50,000.00 Arc GBP50,000.00 Arc	vid Warner 987654321 n Southee 123456789 rrtin Guptill 123456789 987654321	Type ✓ Domestic Domestic Domestic	Record Status Approved Approved Approved Approved	 Action - - - - - 	~
Reference No. No. 86709 86709 860199 9 85689 9 855689 1 985179 1	Value Date Debit Account No Value Date 12 Nov 2021 00000065 1	Y Amount ∨ Crr GBP500,000.000 GBP500,000.000 GBP50,000.000 Mac GBP50,000.000 Ac GBP50,000.000 Ar	vid Warner 987654321 n Southee 125456789 vrtin Guptill 123456789 on Finch 987654321	Type V Domestic Domestic Domestic	Record Status Approved Approved Approved Approved	 Action - - - - - 	Q
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■ Reference No. ▼ ■ 86700 ■ 86100 ■ 85680 ■ 85580 ■ 85770 ■ 985170 ■ 1 of 1 ■ 1 ■ 1 ■ 1 ■ 1	Value Date Cebit Account No 12 Nov 2021 00000005	Amount ∨ Cre GBP500,000.000 Ac GBP500,000.000 Tim GBP500,000.000 Mac GBP500,000.000 Mac GBP500,000.000 Mac GBP500,000.000 Acc	edit Account Details vid Warner 987654321 n Southee 123456789 ur Finch 987654321	Type V Domestic Domestic Domestic	Record Status Approved Approved Approved	 Action - - - - 	~
Reference No. 86709 86709 86709 8509 8509 9age 1 of 1 1 of 1 (1-4) Back	Value Date Debit Account No Image: Comparison of the second seco	Amount ∨ Crr GBP500.000.00 Da GBP500,000.00 Tim GBP500,000.00 Mac GBP500,000.00 Mac GBP500,000.00 Arc GBP500,000.00 Arc	vid Warner 987654321 n Southee 123456789 rrtin Guptill 123456789 on Finch 987654321	Type V Domestic Domestic Domestic	Record Status Approved Approved Approved	 Action - - - 	~

Host-to-Host Files Inquiry – File Details

Field Description

Field Name	Description			
File Inquiry Detail Screen				
File Name	File name of the uploaded file.			
File Reference ID	Displays the file reference number, which was generated while uploading the file.			
File Status	Displays the status of the file uploads.			
Transaction Name	Displays the transaction Name associated with the file			



Field Name	Description				
Number Of Records	Displays the total number of records uploaded as a part of the file.				
<u>Search</u>					
Record Status	 Search Record with the status of it: Verified Processing In Progress Error Completed Approved Rejected Processed with Exceptions 				
From Value Date	From Date, to search for a record, in the specified date range.				
To Value Date	To Date, to search for a record, in the specified date range.				
From Amount	From Amount, to search the record within specified amount range.				
To Amount	To Amount, to search the record within specified amount range.				
Currency	Search Record by selecting currency from Available list.				
Туре	Transaction Name of the Record.				
Record Details					
Reference Number	Reference number of every record in the file				
Value Date	The date on which the file was uploaded				
Debit Account No	Debit account number of the transaction.				
Amount	Transaction amount.				
Credit Account Details	Credit account details.				
Type(Transaction Type)	Transaction type of the record.				



Field Name	Description
Record Status	Status of the records of the uploaded file.
Action	Icon to download the e-receipt.
	Note :This column appears if the record status is 'Approved' (This feature is currently not available ,but considering future requirements we will be keeping this column)
Record Detailed Screen	
File Name	File name of the uploaded file
File Reference Number	Displays the file reference number, which was generated while uploading the file.
Payment Reference Number	Displays Payment Reference Number of the record
Record Status	Status of the records of the uploaded file.
Error Details (in case of Exceptions)	Display Error Details If the record is failed to process.
External Reference Number	Display External Reference Number generated by downstream system.
Debit Party ID (Corporate ID)	Display the Debit party id or Corporate.
Debit Account Currency	Display Debit Account currency of the transaction record.
Debit Account Number	Display Debit Account Number.
Debit narrative (Comments (if any))	Display comment added if any.
Payee Name	Display Name of the Beneficiary.
Value Date	Display the date on which the transaction record was processed.
Credit Account Number	Display Credit Account Number.



Field Name	Description
Payment Amount	Display payment amount for the transaction record.
Payment Currency	Display payment currency for the transaction record.
Credit narrative (Comments (if any))	Display comment added if any.

4. Click **Back** to navigate to the previous screen.

<u>FAQ</u>

1. If a payment file is in the approved status, does it mean that all the records are successfully liquidated?

No, the file still has to successfully pass validations in the host system, before records are processed.

<u>Home</u>



4. File Approval

This option allows the approver to approve / reject the uploaded file. File approval could be either

- File Type
- Record Type

In a File type Approval, the approver accepts or rejects the entire file, and all records are either processed or rejected. While in a Record type approval, the approver could approve some records, and reject others. Only the approved records are processed further.

How to reach here:

Approver Dashboard > Pending for Approvals

4.1 File Approval

Once a file is uploaded and pre-processing checks are successfully completed, the file is pending approval, and is in the respective Approver's queue.

To approve / reject a file:

- 1. In the **Pending for Approval** section, click the **Host-to-Host Bulk Files** tab. All the uploaded files that require approval appears.
- 2. Select the multiple files and click **Approve** to approve the transactions. OR

Click the link under the Reference No column. The File Details screen appears.

Bulk File Approve / Reject

ayme	ents o E	Bill Payments 🧿	Bulk File 💿 🛛 Bul	k Record 💿 🛛 N	lon Account Bulk Record 💿	Host to Host Bulk	Files 30 Host 1	o Host Bulk Reco
	Date 🔨	File Reference ∨ No	Transaction \checkmark ID	Transaction 🗸 Type	🗸 🛛 File Name 🗸		File 🗸 Amount	Status 🗸
	30 Oct 1:53 PM	334059	3010D01982AA	Domestic Uploaded	MIC_PAIN001V6_Domes	tic_200921000027	GBP500,000.00	🕒 In Progress
	30 Oct 1:43 PM	336099	30107E335A75	Domestic Uploaded	MIC_PAIN001V6_Domes	tic_200921000027	GBP500,000.00	🕒 In Progres
	30 Oct 1:39 PM	336609	3010D14F5F12	Domestic Uploaded	MIC_PAIN001V6_Domes	tic_200921000027	GBP500,000.00	In Progress
	29 Oct 5:55 PM	334569	291049F1AD59	Domestic Uploaded	MIC_PAIN001V6_Domes	tic_200921000027	GBP500,000.00	🕒 In Progress

3. If you click Approve. The Approval Comment screen appears.



Pending for Approvals Financial \sim ∇ Payments 0 Bill Payments 이 Bulk File 0 Bulk Record 👩 Non Account Bulk Record 👩 Host to Host Bulk Files 30 Host to Host Bulk Records Reject File Reference No Approval Comment \times Date Status 🗸 Selected Transactions (1) File Approved 30 Oct 1:53 PM Remarks (Optional) 334059 🕒 In Progress 30 Oct 🕒 In Progress 336099 Approve Cancel 1-43 PM 30 Oct 1:39 PM Domesti 336609 3010D14F5F12 MIC_PAIN001V6_Domestic_200921000027 GBP500,000.00 🕒 In Progress Uploaded 29 Oct 5:55 PM Domestic Uploaded 334569 2010/40F14D50 MIC PAIN001V6 Domestic 200921000027 GBP500.000.00 In Progress 1 of 3 (1-10 of 30 items) |< ∢ 1 2 3 → >| Page

Bulk File Approve / Reject – Remarks

a. Enter the remarks for approval, and click **Approve**. Transaction successfully approved message appears.

OR

If you click Reject. The Reject Comment screen appears.

a. Enter the remarks for rejection, and click **Reject**. Transaction rejected message appears.

4.2 Record Level Approval

In record level approval, approver can approve individual records/ transactions within the uploaded file.

To approve / reject a record in file:

- 1. In the **Pending for Approval** section, click the **Host to Host Bulk Records** tab. All the uploaded files that require approval appears.
- Select a file that is to be approved. The Record Approval screen appears. OR Click the link under the Reference No column. The File Details screen appears.



Bulk Record Approve / Reject

Pending for Approvals Financial \checkmark ∇											
Non	Accounts 0	Payments 0 Bill Paymen	ts o Bulk File o	Bulk Record 0	Non Account Bulk Re	cord 0 Host t	o Host Bulk Files 3	Host to Host	Bulk Records 10		
Approve Reject Lock											
	Date 🗸	File Reference No 🛛 🗸	Transaction \checkmark ID	Source V Reference No	Transaction 🗸 Type	Debit Account ∨ No	Amount 🗸	Payee Account ∨ Details	Status 🗸		
	27 Nov 2:50 PM	MIC50635928PB07H175511	2711DA145352	317213452818000891	Uploaded	00000065	GBP5,000.00	AC123456789- BenName1	In Progress		
	27 Nov 2:50 PM	MIC50635928PB07H175511	271152C40654	317213452818000892	Uploaded	0000065	GBP5,000.00	AC987654321- BenName1	In Progress		
	27 Nov 2:50 PM	MIC50635928PB07H175511	27115A794DFB	317213452818000898	Uploaded	0000065	GBP5,000.00	AC987654321- BenName1	In Progress		
	27 Nov 2:50 PM	MIC50635928PB07H175511	2711F12C6E3E	317213452818000893	Uploaded	0000065	GBP5,000.00	AC123456789- BenName1	In Progress		
Page 1 of 2 (1-10 of 20 items) < (1 2 → >)											

- 3. Click **Approve** to approve the transaction. The **Approval Comment** screen appears.
 - Enter the remarks for approval, and click **Approve**. Transaction successfully approved message appears. OR
- 4. Click **Reject** to reject the transaction. The **Reject Comment** screen appears.
 - a. Enter the remarks for rejection, and click **Reject**. Transaction rejected message appears.

Note: To approve / reject bulk records, select multiple check boxes, and then click approve / reject.



4.2.1 <u>Record Approval - File Details</u>

1. In the **Pending for Approval** section, click the **Reference Id** link of the file that is to be approved.

The Bulk Record Approval - File Details screen appears.

			Approver 🗸	ATM/Branch	English 🗸
≡ Ipfutura bank Search	Q	Ą	Welcome, n Last login 27 No	utChecker nutCh v 02:23 PM	iecker 🗸
Host to Host File Inquiry - Reco	ord Details				
Approve Reject Lock					
File Name		File Reference ID			
Mic PAIN001V6 Domestic 20211127000032		MIC50635928PB07H175511			
Source Reference ID		Record Status			
317213452818000891		VERIFIED			
Transaction Reference ID		External Reference ID			
2711DA145352					
Transaction Journey					
Detailed Journey					
Initiation					
O					
Mike a John					
27 Nov 02:50 PM					
Back					
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- a. Click **Approve** to approve the transaction. The **Approval Comment** screen appears.
 - i. Enter the remarks for approval. Click **Approve**. Transaction successfully approved message appears.

OR

Click **Reject** to reject the transaction. The **Reject Comment** screen appears.

i. Enter the remarks for rejection. Click **Reject**. Transaction rejected message appears.

